

SCOTLAND ISLAND RURAL FIRE BRIGADE

MINUTES OF MEETING

WEDNESDAY 3 AUGUST 2011

HELD AT SCOTLAND ISLAND FIRE BRIGADE, KEVIN AVE, SCOTLAND ISLAND

1. COMMENCE: 1933
2. PRESENT: Graeme Richmond (President), , Ian White (Captain), Jenny Winterton (Treasurer), Kerry Borthwick (Secretary), Tim Byrne, John Marshall, Wayne Gluyas, Bob Bolton
3. APOLOGIES: Bruce Healey (Station Officer), Anita Johnston (Social Secretary), John Christie, Carla Byrne
4. IN ATTENDANCE:
None
5. PREVIOUS MINUTES:
Accepted (Proposed: Tim Byrne; Seconded: Wayne Gluyas)
6. TREASURER'S REPORT:
Jenny Winterton tabled the Treasurer's Report for the period May-July 2011 (attached)
7. CORRESPONDENCE:
 - 7.1 OUT: Thank You letters to 3 July dinner raffle prize donors None
 - 7.2 IN: (1) NSW Ambulance Service re training First Responders
(2) Email regarding PON notice re cancellation of rugby viewing
(3) Letter from Kerry Borthwick re winter dinners
8. CAPTAIN'S REPORT:
Ian White tabled a report. Highlights included 3 callouts during July including one Medivac (12/7) and 2 storm damage (20/7 and 22/7). IW also advised that the new flat screen TV had arrived and was awaiting being fitted.
9. TRAINING OFFICER'S REPORT
Included in Captain's report
10. BUSINESS ARISING FROM MINUTES
 - 10.1 VHF FEES (HELD OVER)
ACTION:
10.1.1: IW to write to Craig Geddes requesting why SIRFB is required to a VHF Radio Licence for the station when SIRFB is not required to pay for the VHF boat licence.

- 10.2 SIRFB AND WPRFB LIAISON
GR has held an informal discussion regarding the sign. He advised that it is the responsibility of Fire Control to provide the sign for Church Point.

The sign will require changing according to changed fire conditions. SIRFB & WPRFB suggest that the ferry drivers be requested to change the sign on SIRFB or WPRFB instruction.

- 10.3 PC (HELD OVER)
GR reported that there should have been more discussion about the box being removed from the PC

- 10.4 INTERNET CONNECTION (HELD OVER)
The connection is slow.
JM reported that he had investigated the connection and it was as expected and no further action required

11. GENERAL BUSINESS

- 11.1 MUD SLIDE FLORENCE TERRACE
TB stated that attention to incidents such as mud slides were not part of the SIRFB role unless the SES asked Terrey Hills to request SIRFB assistance.
AGREED

- 11.2 MEMBERSHIP
11.2.1 ACTIVE MEMBERS
Some CFR members are not active members accordingly they need to be made active. It is understood that this is possible under the new flexible membership rules.

Miriam Bookey, Jill Scott, Carla Byrne and Sharon Kinnison are currently not active members.

Nominated: Tim Byrne; Seconded: Graeme Richmond:

(1) that Miriam Bookey, Jill Scott, Carla Byrne and Sharon Kinnison be appointed active members.

(2) That Lee Spence be appointed as a member

ACCEPTED. Unanimous

- 11.3 WATERMARK S
- SIRFB will provide a bar, soft drink and light meals (eg antipasto)
 - A new SIRFB art coordinator for Watermarks is needed as David Wardman is going overseas
ACTION: IW to attend meetings as Art Coordinator. JW on Watermarks Committee for catering.

- 11.3 WINTER DINNERS

September dinner: Theme to be announced. Shar and Deryn coordinating.

ACTION: KB send 3 x raffle thank you letters re August dinner

11.3 MEDIUM RIGID VEHICLE (HELD OVER)

Wayne Gluyas has passed his theory and is currently going through practical vehicle training.

11.5 MAINTENANCE

Held over

11.6 RUGBY

There are a number of football games upcoming, ie 13, 20 and 27 August.

ACTION: TB to complete function request forms for Terrey Hills approval.

11.7 FUNCTION REQUEST

TB requested approval to use SIRFB for a function on the Long Weekend in October

APPROVED: Unanimous

11.8 WET WEATHER GEAR

WG requested a set of wet weather gear

ACTION: IW to include in next PPE order

12. NEXT MEETING:

Wednesday 3 August 2011.

13. CLOSE:

The meeting closed at 2030

SCOTLAND ISLAND RURAL FIRE BRIGADE

Treasurer's Report – May/June/July

Account 1 (General Account)

During May/June/July \$2774 was banked \$30 in memberships and \$2744 from the May, June & July winter dinners. Expenses for May/June/July totalled \$2002.35 including account fees

Date	Chq	Total	Payee	Description
15/5	1103	127.35	Telstra	Monthly phone/fax bill
15/5	1104	101.37	I White	Printer toner + gas bottle refills
15/5	1105	563.37	J Winterton	May winter dinner expenses, First Responder course catering expenses, general groceries
15/5	1106	40.00	S Moodie	May winter dinner expenses
15/5	1107	282.87	M Marshall	May winter dinner expenses
1/6	1108	106.15	A Johnston	First Responder course catering expenses
11/6	1109	250.00	L Scott	Cleaning
5/7	1110	53.17	J Marshall	Electrical parts
5/7	1111	22.84	Johnson Bros	Sealant, nuts & bolts
5/7	1112	186.95	Telstra	2 months x phone/fax bill
31/7	1113	158.25	J Marshall	2 x new gas bottles + tv leads
31/7	1114	110.02	J Winterton	General groceries & cleaning products

The balance in the general account at the end of July was \$3780.69. Reports are attached.

Account 2 (Social Fund)

During May/June/July, \$3050 was banked. Cash has been kept aside as a float for the next dinner. Expenses for May/June/July totalled \$2994.53:

Date	Chq	Total	Payee	Description
15/5	254	544.32	J Winterton	Beer, wine, champagne
19/6	255	1636.74	J Marshall	Beer, wine, champagne, softdrinks – chq returned 21/6/11
5/7	256	1636.77	J Marshall	Replacement for chq 255
5/7	257	161.70	BOC Limited	Annual fee
6/7	258	104.84	A Johnston	Cocktail ingredients
31/7	259	534.20	I White	Wine & beer

The balance in the No 2 account at the end of April was \$486.12.

Total		
Account 1	\$3780.69	
Account 2	\$ 486.12	
TOTAL	\$4266.81	

J Winterton Treasurer
2 August 2011

Treasurer's Report

May/June/July

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